YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	NORTH GAUHATI COLLEGE
• Name of the Head of the institution	DR. DILIP DAS
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	7002328228
• Mobile No:	9954205488
• Registered e-mail	newiqacngc@gmail.com
• Alternate e-mail	principalngc1962@gmail.com
• Address	College Nagar
• City/Town	Guwahati
• State/UT	Assam
• Pin Code	781031
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated under Gauhati University
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Gauhati University
• Name of the IQAC Coordinator	Dr. Achyutananda Baruah
• Phone No.	+919435819617
• Alternate phone No.	6000278301
• Mobile	7002328228
• IQAC e-mail address	newiqacngc@gmail.com
• Alternate e-mail address	principalngc1962@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.northgauhaticollege.in/upload/aqar/AQAR%
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.northgauhaticollege.in/upload/acalendar/NGC%

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	73.45	2004	06/09/2004	04/09/2009
Cycle 2	B	2.29	2016	19/02/2016	19/02/2021

6.Date of Establishment of IQAC	05/09/2003

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
North Gauhati College	Freewaiver	DHE	22-23	1560474/
North Gauhati College	Freewaiver	DHE	22-23	56400/
North Gauhati College	Freewaiver	DHE	22-23	25,55710/
North Gauhati College	Freewaiver	DHE	22-23	897952/
North Gauhati College	RUSA	DHE	22-23	4500000/
North Gauhati College	RUSA	DHE	22-23	500000/

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	05	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities	No	

during the year?	
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

The Usefulness of ICT Tools in e-learning and academic activities, Organized by IQAC, North Gauhati College on 01-11-2022
The Legal provisions regarding the Preventation of Sexual harrasement in Educational Institutions on 23 June 2023
Workshop on "ERP Software" organized by IQAC on 20 June, 2023
Training Programme on Academic and Administrative System on 30, September 2023
Power Seminar on Startup Avenue on 30 October, 2023

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To Organize Workshop on Implementation of NEP 2020	Organized on 23, August 2022
To Organise Workshop on ERP Software for faculties and Non-teaching staffs	Organized on 20th June 2023
To Organise Student related Programmes	Organised Interactive session on GATE/JAM 2024 on 12-09-2023
To Organise Training Programme on Academic and Administrative System	Organised on 30, September 2023
To Organise Power Seminar on Startup Avenue	Organised on 30 October 2023.
To Organise Job Mela for alumnis by the College	Organised on 23-09-2023
To Organise IPR Lecture for the Students	Organised on 22-09-2023

13.Whether the AQAR was placed before statutory body?	**Yes**
• Name of the statutory body	

Name	Date of meeting(s)
Governing Body, North Gauhati College	11/09/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
Process is on going	Nil

15.Multidisciplinary / interdisciplinary

North Gauhati College is affiliated to Gauhati University and hence it follows the curriculum prescribed by the university. Under such circumstances the College has limited scope of running multidisciplinary or interdisciplinary courses for its students. Nonethless the college aims to move towards a more multidisciplinary approach through opening of new certificate courses on Skill Development, Mushroom Cultivation, etc. The college has also given thrust on certificate courses on Performing Arts and Folk dances.

16.Academic bank of credits (ABC):

North Gauhati College is affiliated to Gauhati University and therefore the credit earned by the students is counted according to university norms. The affiliating university is registered under National Academic Depository (NAD).

17.Skill development:

To enhance the skill based education among the students the college has plans for offering certificate course/value added courses on Skill Based Education for the benefit of students and its local communities. Already the college is running some skill enhancement courses under CBCS system. The ongoing B.Voc courses may be integrated to main stream programme in the near future. The College is planning to contact with some local NGO's of Assam those who were working on Skill Development Programme for the benefits of the Students and local communities.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

North Gauhati College has set up a Centre for Ancient Knowledge System with the purpose of consolidating the indigenous knowledge of its locale. This centre aims at preserving the indigenous heritage of North Guwahati and its adjoining areas, and disseminating the same amongst the students of the college. It focuses on gathering

and documenting information about the local cultures and practices, and curating cultural artifacts that bespeak of the cultural richness and uniqueness of the region. It engages with indigenous knowledge from interdisciplinary and multidisciplinary perspectives like socio-political, anthropological, zoo-botanical, economic, historical, geographical, geological, linguistic, and literary.

Some of the proposed ways in which the Centre aims at achieving its objectives and fulfilling its mission include:

1. Organising study-tours for students to different places of significance of the region so as to introduce and enlighten them about the diversity and richness of the region in various disciplines of indigenous knowlege. This may include trips to places of historical and religious importance, places where local bio-diversity thrives, museums, libraries, etc.
2. Organising events (like cultural functions, competitions and exhibitions) that offer platform for showcasing local artifacts including attires, cuisines, local musical instruments, etc.
3. Encouraging students to pursue local forms of art like folk music, folk dance, culinary activities, literary activities, etc.
4. Hosting participatory academic activities (like report writing, project writing, audio-visual presentations, etc.) where students document the knowledge available.
5. Catapulting awareness and popularisation of indigenous knowledge by capitalizing on easily accessible digital and social media.
6. Taking help of IPR regulations (GI patents, copyright, etc.) as required for preserving the indigenous cultures, knowledge, and artifacts.

Undertaking joint activities with Anundoram Borooah Institute of Language, Art & Culture (ABILAC), a neighbouring premier institution dedicated to foregrounding local knowledge systems.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Regarding the focus on outcome based education, the faculties of the college has taken utmost care to fulfil all the requirements of the students. The teachers of the College have developed various teaching learning contents such as PPT files, Videos, PDF notes, etc., which are available in the college website and can be accessed by the students as per their convenient time and space. Students are taken for field visits to gain first-hand experience and practical

knowledge. Hands-on training, practical sessions, workshops, popular/motivational talks, webinars/seminars, etc. on various topics are organized by the various departments from time to time to achieve the intended learning

20.Distance education/online education:

North Gauhati College has a Distance education study centre called Krishna Kanta Handiqui State Open University Study Centre, North Gauhati College under Krishna Kanta Handiqui State Open University. The centre offers a good number of Post Graduate and Under Graduate degree programmes along with Diploma and Certificate courses on various disciplines. Besides these programmes, the centre also provides the facility of dual degree course for students of regular mode of the college. Any regular student with requisite qualification can select and study a programme of KKHSOU simultaneously. Following are the programmes offered under KKHSOU 1. MA in Assamese, Political Science, Education & English. 2. P.G. Diploma in Library and Information Science. 3. B.A. programme. Students are allowed to pursue BA with MIL (Assamese, Alt. English), English, Political Science, Education, Economics and History through distance mode under the Krishna Kanta Handiqui State Open University.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	36

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	850

File Description	Documents
Data Template	[View File](#)

2.2	370

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**265**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**45**

File Description	Documents
Data Template	No File Uploaded

3.2 Number of Sanctioned posts during the year	**76**

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1 Total number of Classrooms and Seminar halls	**39**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**99.25**
4.3 Total number of computers on campus for academic purposes	**65**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

North Gauhati College follows the curriculum provided by the Gauhati University. The routine committee prepares a routine both regular and tutorial classes. For ensuring effective delivery and transaction of the curriculum, lecture method, question answer method etc. are used to discuss the theoretical portion of each subject. Laboratories are used to conductthe practical portion of the syllabus. Co-curricular activities are also given equal importance for the wholesome development of students. Students are also encouraged to participate in NCC and NSS programmes which help them to develop their leadership qualities. Vocational educational programs like certificate courses for basic computer, technician courses etc. are also offered bythe college. The faculties of the college are encouraged to participate in Faculty Development programmesfor enhancing the teaching-learning process, keeping abreast of the latest academic trends and doing justice to the curriculum. Contractual and guest lecturers are appointed for the timely completion of the syllabus. Identifying the slow and advanced learners, departments take measurable steps to meet their needs. Mentoring system is also available in the college. Continuous assessment of students through class tests, mid-termtests and surprise tests are done by the departments. Extension activities are regularly organised for upliftment of the students.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

North Gauhati College follows the academic calendar of Gauhati University, which is the college's affiliating university. Final examinations for all the semesters are conducted in accordance with the routine issued by the affiliating university. The sessional examinations of all the Honours Courses are conducted by the respective departments, and all the Regular/Honours generic Courses, compulsory and elective subjects like General English are conducted by the Examination Cell of the college. The sessional examinations are designed and implemented by the heads of the various

departments, in consultation with the other faculties of the college. In order to induce sustained development of the students, the college follows methods for continuous evaluation. The departments are at liberty to devise and maintain their own strategies for the continuous evaluation of their students. In order to be eligible for appearing in the Sessional Examinations of a given subject/paper, it is mandatory for students to attend a minimum of 75 percent of the total classes held in that particular subject/paper during the semester. Class tests, home assignments, group discussions, presentations, and viva-voce are also held from time to time in order to keep students within the radar of CIE.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://www.northgauhaticollege.in/upload/acalendar/NGC%20academic%20calendar%202022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University   `A. All of the above`

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

36

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

13

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

304

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

304

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability are included into the Curriculum.

Professional Ethics: Some papers in the subjects of English and Education focus on issues related to professional ethics. Issues of plagiarism are also addressed in some papers.

Gender: Issues pertaining to gender disparity are well represented in select courses of Education and Political Science. Some literary texts of the English syllabus encourage students to raise their voice against stereotypical mindset of the society.

Human Values: The curriculum reflects issues related to human values like justice and equality, liberty, discrimination, culture, tolerance towards racial diversity, etc., especially in some core and elective papers of Assamese, Educationand English. The issues related to human rights, duties and obligations of citizens, etc. are ingrained in some papers of Political Science.

Environment and Sustainability: A compulsory course on "Environmental studies" is offered in second semester to all undergraduatestudents to develop awareness about environmental issues and concerns. Some papers offered by department of Botany like "Plant Ecology and phytogeography", "Plant Ecology, Environment and Resource Management", etc. focus on symbiotic relationship between human being and nature.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<u>View File</u>
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

279

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<u>View File</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<u>View File</u>
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.northgauhaticollege.in/upload/feedback_report/1708354952.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

750

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

132

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The different Departments of the college adopt comprehensive approaches towards assessing the learning levels of students. This

is to evaluate and ensure studentsperformance and effectiveness in their present curriculum. The assessment process, apart from evaluating the test and examination scores, also takes into account students' participation and responsiveness in class. Additionally, assignments are given to gauge the depth of their understanding of the subjects taught. Based on the assessment of their performance in these various attributes, students are categorized into advanced and slow learners. Proactive measures are taken by the department to support the slow learners. Tutorial and remedial classes are organized specifically to facilitate learning with additional support and at own pace. Advanced learners on the other hand are encouraged to explore topics beyond the regular syllabus. Peer-teaching method is used to foster mutual learning, sharing and communication among students. Furthermore, advanced learners are encouraged to engaged in internships and attend training programmes wherever possible to complement their academic learning.

File Description	Documents
Link for additional Information	http://www.northgauhaticollege.in/viewalbum.php?id=61
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
850	47

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teachers aim to establish a student-centric environment, fostering open interaction where students feel comfortable asking questions and engaging in constructive discussions. Interactive audio-visual methods and real-life examples are employed to enhance students' connection with various subjects. The emphasis is on experiential learning, encouraging hands-on experiences in laboratories and field visits. Students are motivated to give brief presentations on both

curriculum topics and personal interests, fostering participatory learning. Tutorial classes prioritize problem-solving skills over theoretical knowledge, preparing students for the competitive professional world. Activities like field trips, visits to industries or research laboratories, museum excursions, and attending talks by experts in specific disciplines are integrated to broaden students' knowledge and expose them to potential future opportunities. Extracurricular activities such as group discussions, quizzes, debates, seminar presentations, and industry training are actively promoted to contribute to students' holistic development. In addition, some departments have initiated a small scholarship program to support outstanding students in advancing their studies.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.northgauhaticollege.in/upload/dept_activities/1699945062.jpg

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To provide an ideal and engaging learning environment for students, teachers make use of visual tools such as powerpoint presentations in classes. ICT tools such as LCD projectors and internet based platforms such as Youtube are used effectively for classroom as well as laboratory demonstrations as and when required. For sharing lecture notes, reading materials, assignments, etc., teachers frequently use onlineplatform tools such as Google Classroom and Google Meet as well as messengers such as WhatsApp and Telegram for quick and efficient communication with students. On a regular basis, various webinars, career counseling sessions, motivational lectures, and other events are held online for the benefit of students who may attend even from their homes. The institute has its own online portal which was used very effectively for the teaching-learning process of all the departments during the pandemic . In addition, the online portal is also being used efficiently for admission of new students as well as for student support including registration and online form fill-up before examinations. The feedback facility is also available on the college website for students as well as parents which is an effective use of ICT tools.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.northgauhaticollege.in/ict.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

43

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

47

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

33

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

579

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As the college is affiliated to Gauhati University, the guidelines of the University are thoroughly followed during internal assessment of the students. The overall procedure of Internal Assessment constitutes sessional examinations, assignments, seminars, group discussions and other student participatory evaluation methods, alongwith the students' attendance percentage secured. Every semester, mid-term sessional examinations are conducted internally where the papers are set and tests are conducted by the concerned faculty members. The departments also involve the students in evaluation methods such as seminar presentation, peer teaching, group discussion, etc. monitored by the teachers. Additionally, the students' attendance data is also calculated at the end of each semester. The performance of students during all these evaluation methods is taken into consideration while assigning them internal assessment scores, which forms a part of their final grading. Therefore the Internal Assessment procedure is robust and streamlined and forms an integral part of student evaluation.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://www.northgauhaticollege.in/upload/committee/1703519377.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Internal Examinations of the college are conducted as per guidelines of Gauhati University, which is the affiliating University. The examinations are controlled by the Examination Cell comprising of teachers from various Departments of the college alongwith staff from the college office. The question papers are set by the concerned Departments and test copies are evaluated by the concerned teachers after which the scores are submitted to the Examination Cell alongwith scores from other internal evaluations and attendance secured. The students are allowed to view their checked answer sheets and get to know their scores alongwith their areas of strengths and weaknesses. The Examination Cell holds the responsibility for online or offline submission of the marks to the University for their inclusion in the final grading of the students. In case of absence of the students during internal examination due to unavoidable reasons, they are allowed to appear the test on a later date as set by the concerned Department Head. Moreover, any discrepancies regarding semester end grade sheets resulting from error in communication or carry forward of the internal examination scores is promptly solved by the college office with cooperation from the Gauhati University Examination Branch.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://northgauhaticollegeonline.co.in/GRC/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At the beginning of each semester, the teachers discuss the overall syllabus with the students, including the stated program and course outcomes. This information is clearly outlined in the syllabus prepared by Gauhati University, which is also displayed on the

college website for easy and convenient access by the students. Prior to starting each class, the teachers provide a concise summary of the topic, introducing the basic concepts to familiarize the students. Furthermore, the course outcomes are discussed in a comprehensive manner, emphasizing their importance and practical applications in various aspects of daily life. This approach not only informs the students but also sparks their interest in the subject and motivates them to independently comprehend the curriculum better.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://www.northgauhaticollege.in/prgrm_outcome.php
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institute evaluates the attainment of program and course outcomes at the department level by assessing students' performance in various internal assessments. These assessments include quizzes, class tests, presentations, and interactions during seminars/webinars. Additionally, the institute considers indicators such as increased enthusiasm towards learning the next topic of the subject. These evaluations aim to determine whether students are achieving the desired outcomes set by the program and courses they are enrolled in. Furthermore, student performance serves as a measure to address issues during tutorial and remedial classes. By identifying areas where students may need additional support, the institute can take appropriate measures to help them achieve the outlined program and course outcomes. Upon graduation, their career progression is monitored, taking into account the specific courses they have completed. The institute pays attention to whether these courses have influenced students' decisions to pursue higher studies, seek employment, or opt for other opportunities. By maintaining databases at each department, the institute keeps records of individual students' performances and tracks their career progression. These records serve as a means to evaluate the attainment of program outcomes and course outcomes over time.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://docs.google.com/forms/d/e/1FAIpQLSce QwJcPAi3ONGSsYrBZZXeABFEmbboZ0Nq7dwS99Hc6Ya7 oA/viewform?vc=0&c=0&w=1&flr=0

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

178

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://www.northgauhaticollege.in/upload/iq ac_file/1707385266.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.northgauhaticollege.in/upload/sss/1708015168.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

40

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

14

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college fraternity carried out extension activities in the neighbourhood of the institution , where communities of diverse ethnicity residing in the locality were involved . The faculties and Alumni of the college took part during flood period by giving flood relief in the neighbouring villages in greater North Guwahati area. Besides such activities the following extension works have been carried out in the session i) One Day Career Guidance Workshop at AKHS Institution, North Guwahati (27.08.2022). 2) Career Counselling Session at North Gauhati Girls HE School (29.10.2022). 3) NSS Day Celebration participation at Gauhati University (24.09.2022). 4) Mega Cleanliness Drive (1st to 31st October, 2022). 5) Awareness Programme on 'Legal Awareness and Legal Aid Programme' (04.12.2022). 6) Participation of Launch event "Mission LiFE (Lifestyle for Environment) in Assam, A Week for Life" (21.03.2023). 7) Walking Registration for "Competitive Examination Coaching" by MIMS

Institute in collaboration with Career Counselling Cell, NGC (23.05.2023). 8) Observance of World Environment Day 2023 (07.06.2023). 9) Blood Donation Camp organized by Red Ribbon Club, North Gauhati College (15.06.2023). 10.Job Fair organized at North Gauhati College (23.09.2023). 11) Cleanliness Drive at Shree Shree Auniati Satra, North Guwahati (29.09.2023). 12. Departmental outreach programme by Political Science Department (11.11.23).

File Description	Documents
Paste link for additional information	https://northgauhaticollege.in/upload/miscellaneous/1708157482.PDF
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

34

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1387

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

North Gauhati College has well equipped facilities for teaching and learning process. Students and faculties are always encouraged to make use of technologyadvancement for effective teaching and learning. It has beenobserved that implementation of smart class room have significantly eased out this process. A few class rooms are equipped with LCD projectors connected with Laptopswith LANs and our facultiesare actively using these facilities in their classes. The college has an auditorium with three hundred seat capacity, oneseminar hall with 100 seat capacity and a conference hall with seating capacity for more then 50 persons each, which help us in running parallel session in various college activities. Being one of the oldest and prestigious college on the north bank of mighty river Brahmaputra, we have established modern laboratories to meet out the demands for imparting quality education. The college has both Science and Arts streams. Besides thisB.Voc stream for vocational skill oriented course namely Tourism and Hospitality management arealso running in this institution. After completion of these courses students are absorbed in various Govt., Semi-Government and Private sectors.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities : Cultural activities are regularly held at North Gauhati College. The college has an auditorium for organising different cultural activities like Singing, Dancing, One act play, Mime etc. The auditorium has seat capacity of around 300 persons. It is also use for other purposes like seminar, workshops, academic meetings etc.

Games and Sports: There is a UGC funded Indoor stadium in the college where various sports activity and competition takes place. The college has a volleyball court, Kabadi court a common football and cricket playground. The college has system of deputing two sports in-charges, one of them is assigned responsibility for monitoring minor games equipments and activities and other teacher monitors themajor games. For the maintenance of the sports structure one temporary persons is appointed

Yoga Centre : North Gauhati college always follows the maxim, "Health is wealth" and "sound mind and sound body" for maintaining proper health and fitness of the students . North Gauhati centre has a yoga centre. Yoga and meditation awareness programme isorganised in the occasion of yoga day ie 21 th June. In continuation of previous years, Yoga Cell has organised an offline programme by Yoga expert forbenefitingof college fraternity.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

04

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

59.73

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of North Gauhati College is automated through SOUL 2.0 Library Management Software provided by the INFLIBNET Centre, Ahmedabad. The library now partially automated. Out of 24400 books 10000 books are bar-coded for quick circulation. OPAC facility is available for searching the books.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.northgauhaticollege.in/library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **C. Any 2 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.17

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

39

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution has two fibre broadband connection from BSNL running at office of the Principal and at the college library with 100 MBPS data speed with a scheme of monthly unlimited data and onefiber broadband connection from AMTRON running at Examination Centre. All the broadband connections are enabled with wi-fi facility. Few departmentsaccessinternet usingthe password through wifi. Regular maintenance of broadband connectivity is done by local vendor.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

66

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution   A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

59.73

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) For maintaining and utilizing physical, academic and support facilities i) Cleanliness of the College Campus : Two cleaners/sweepers are engaged throughout the year to maintain the minimum standards of cleanliness in the campus ii) For Security Purpose: Two security persons are appointed throughout the year to monitor the entry and exit of persons and tokeepa tab on the campus. CC Cameras have been fixed at focal points to provide maximum coverage. iii) For campus beautification services of daily wage earners are engaged. iv) The HoD are entrusted with the responsibility of looking after all aspects of the laboratories and any kind of shortcomings/repair/augmentation is to be reported to the college authority. The college engages the services of a local firm for all kinds of assistance. Further, the Laboratory Assistants/Bearers discharge their requisite supervision of the labs. v) For the maintenance of library, the Librarian is entrusted with the responsibility of looking into all aspects of the central library important matters are placed before the Administration of the College. vi) For the maintenance of ICT facilities, especially the computers and other ICT facilities engineers are called from different local firms for maintenance as and when required. vii) Classrooms are maintained properly. viii) A well mantaine Play Ground is also available for the use of the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

462

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://northgauhaticollege.in/upload/miscellaneous/1704468934.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

215

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

215

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

45

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

12

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The name of the student's union of North Gauhati College is known as North Gauhati College Students' Union. All the Students of the College are its members. The members of the executive body holding different port folios are elected through the voting system following the LyngdohCommittee guidelines and constitution of the Students' Union. North Gauhati College Students Union functions according to the provisions laid down in its constitution. The Union works together for the efficient and smooth functioning of the Institution. Activities of the Students' Union are namely the College Week, Freshmen Social, Festivals like Saraswati Puja, Viswa

Karma Puja, Ganesh Puja etc. Apart from this in many national events College students participatesactively. They also participated in various programme like Cleanliness programme in and around the College campus and its neighbouring village. They also perform in active role in building public opinion and awareness, Monitoring discipline and punctuality among the students, Anti-ragging drive, Anti-tobacco drive, Publication of College Magazine etc. The students Union is structured in a very democratic way. The Secretary and the Presidents of the students union are also the members of the Executive body of the IQAC cell of the college.

File Description	Documents
Paste link for additional information	https://www.northgauhaticollege.in/gallery.php
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the North Gauhati College College was registered on 13th July 2023 as per certificate of registration of societies act xxi of 1860 (clause 21) with Registration No.

RS/KAM(R)/264/K/29 of 2023-24.The students who have completed UG from the college are eligible to register as a member of the alumni association.The alumni association is a platform for alumni to maintain and develop their links with the Alma mater. Alumni meets are organized periodically to strengthen the alumni network and collaborate with the college authorities to help improve the functioning and services of the institute based on their valuable feedback. The Alumni are involved in activities like regular informal interaction with the Principal and staff members regarding the overall development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Mission : North Gauhati College has embarked on a mission of making Higher Education accessible and affordable for the people of North Guwahati and its neighbouring areas. By providing quality education, skill-based education and vocational training to the youth, the college aims at fostering economic growth in the region. Besides enhancing its students' chances at employability, the college works with a mission of inducing inclusive social growth which entails aspects like making proper health care, women's empowerment, environmental sustainability and good governance achievable in North Guwahati and its adjacent areas. Not only does the college steer its students towards obtaining academic and professional degrees, but also stresses on all round development of students — physical, intellectual, moral and spiritual development.

Vision The education system has undergone massive revamping in the

recent times, concentrating more on learner-centric education. To keep pace with the changing times, North Gauhati College envisages making education inclusive and dynamic in such a way that itcaters to the diverse needs of the learners. It is the vision of the college to facilitate all round development of the students. In order to do so, the college places adequate focus not only on academic pursuits, but also on co-curricular activities and skill development.

File Description	Documents
Paste link for additional information	http://www.northgauhaticollege.in/vision&mission.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

North Gauhati college is an ideal institution in which the Governing Body plays a vital role towards the development of the college. In the decision making process the Governing Body seeks opinion ofall the stakeholders of the college. When it comes to implementation of the policies of the Governing Body, the Principal ensures execution there of through delegation to various committees and subcommittees involving faculty members, non teaching staff and student representatives depending upon the functional areas. There are a host of committees to look into various dimensions of the college. In short, all the staff members are involved in various administrative roles. Committees of the college have been given free hand to formulate their plans and decide execution strategies. Academic Committee, Budget and Finance Committee, Examination Committee, Prospectus Committee, Library Committee, Quotation Evaluation Committee, Construction Committee, Purchase Committee, Hostel Committee, etc are being involved in disseminating various activities in the College.

File Description	Documents
Paste link for additional information	http://www.northgauhaticollege.in/vision&mission.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/ perspective plan is effectively deployed

North Gauhati College endeavours to deploy a Strategic/ perspective plan to continuously develop its physical and academic sides. Some such aspects of the college are as follows:

1. In the field of infrastructure college has successfully completed and inaugurated a science building with new chemistry laboratory by utilizing the fund of its own source and a Arts building funded by RUSA.

2. Involving students in creative works such as wall magazine, annual college magazine, clean India programme, awareness programme on blood donation, HIV & TB and celebration of National Girl child day as a part of Azadi ka Amrit Mahotsav etc.

3. Contributing towards maintenance of religious harmony and tolerance through programs, such as Saraswati Puja, Ganesh Puja, tribal cultural meet etc.

4. Approaching various Government funding agency like RUSA, UGC, DBT etc and public sector industry for financial assistance for augmentation of infrastructure.

5. Approaching relevant organisations, institutions for signing MoUs on academic matter like faculty exchange, students exchange etc.

6. A cleanliness programme, Health awareness programme and distribution of Mask & Sanitizer programme was held by the initiative of adopted village committee in the adoptedvillage Baka of North Gauhati college.

7. The women cell of the college has organised a covid awareness programme in the adopted village Rahdhala.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.northgauhaticollege.in/upload/miscellaneous/1703407300.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative etc. in which Governing body plays vital role in controlling the college in matters of overall academic and administrative issues. The role of governing body in design and implementation of the quality policy and plans of the college is found at the top of management. Hence the top management, the Principal and the faculty work harmoniously to implement its quality. All plans and quality policies are designed by various committees of the college. The Principal is the secretary of the college with financial responsibility. The academic coordinator is appointed who is empowered by the authority to take up the academic leadership which he exercises by monitoring academic matters such as class routine, academic calendar, class activity etc. The HoDs are entrusted to allocate academic duties like taking classes, conducting examinations etc to other faculty members of the department. The appointment of staff is strictly follows UGC and DHE, Assam guidelines. The HoDs and the faculty members hold regular discussions on various issues relating to studentsdevelopment.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://www.northgauhaticollege.in/upload/miscellaneous/1658220520.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support   **A. All of the above**

Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For Teaching Staff :Group Insurance, Employees Welfare Fund, Short term loan facility is available for institute staff. Yoga Camp are organised for the teaching staff. Faculty appointed prior to 2004 are eligible tobenefit of pension in theirretirement. Faculty appointed after 2004 are covered under new pension scheme. GPF, Gratuity and leave encashment are availed by retiring faculty as per university norms. Leave to teaching staff is given as per UGC guide line and Government of Assam. North Gauhati College co-operative society is another welfare measure for the teaching staff.

For Non-teaching Staff :For non teaching staff Group Insurance, Employees Welfare Fund, Short term loan facility is available for institute staff. Non teaching staff appointed prior to 2004 are eligible to pension benefit on retirement. Similarly appointmented after 2004 are covered under new pension scheme. GPF, Gratuity and leave encashment are availed by retiring non teaching staff as per Assam Government norms. Leave to non-teaching staff is given as per Government of Assam rule. North Gauhati College co-operative society is another welfare measure for the non - teaching staff.

File Description	Documents
Paste link for additional information	http://www.northgauhaticollege.in/upload/miscellaneous/1658160529.pdf
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops

and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system for teachers has been done through IQAC cell of the college. The respective HoD personally records the performance of the departmental faculty members and it is used by HoDs and the Principal when a teacher applies for promotion from one stage to another stage under CAS. In this respect the coordinator of IQAC verifies and validates the score of Academic Performance Indicator (API). After this it is placed in the departmental promotion committee (DPC) in which committee member is forwarded by Honorable Vice Canceller of Gauhati University. The report of DPC is placed before the governing body for approval, then the file sentto Director of higher education department, Govt. of Assam for issue of promotion order.

For non-teaching staff initially the Principal takes appraisal measure of the staff who seek for the promotion. Then this appraisal measure is placed before the governing body for approval and then the file is sent to Director of higher education department, Govt. of Assam for issue of promotion order.

File Description	Documents
Paste link for additional information	https://www.northgauhaticollege.in/upload/miscellaneous/1658549092.pdf
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The mechanism of internal and external financial audits is such that External audit is done by Government agency and Internal Audit is done by qualified chartered accountant. Internal audits for all the funds received from various schemes like RUSA, UGC are done immediately after each level of completion of work. The college has already sent application seeking external audits from the Director of Audit, Government of Assam. The internal Audit by a chartered accountant viz Ambika Agarwalla & Co. has done upto 2023.

Mechanism for Meeting Audit Objections: The Audit objections, in case of both External and Internal Audits will thoroughly be discussed in the Governing Body meeting of the college. Necessary arrangements will made as per the recommendation of the auditing agency.

File Description	Documents
Paste link for additional information	https://northgauhaticollege.in/upload/miscellaneous/1703820218.pdf
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

North Gauhati College has adopted the following strategies for

mobilization of funds and the optimal utilization of resources. 1. The college makes optimal utilization of its resources such as class rooms, laboratories, auditorium, hostel, play ground, pond etc. by accommodating optimal number of users i.e. its stakeholders particularly students and teachers and some times lets out these facilities on rent to even neighbouring communities. A testimony to this fact that some times the college has allowed some Govt. department to conduct recruitment relatedexaminations in the college primises.2. Approaching various Government funding agencies like RUSA, UGC etc. and public sector agencies like Emami, IOCL, Bajaj etc. for mobilization of fund for its infrastructure development.3. The college charges various fees through which a considerable fund is generated in each and every year and they are-admission, tuition, examination, certificate fees and other fees from students. 4. The college receives donation from well-wisher, alumni etc. towards its infrastructure development. 5. Faculties are asked to submit major and minor research project for funding of government and non-government organizations.

File Description	Documents
Paste link for additional information	https://www.northgauhaticollege.in/gallery.php
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell of North Gauhati College is working on different quality based issues like formulation of academic calendar and maintenance of academic activities as per its affiliating university calendar. In the year 22-23, IQAC took various steps for all round development of the college. Following are the major role played by IQAC for all stake holders of the college. 1. Workshop on College ERP Software and launch of Career Portal (20.06.2023) : IQAC, NGC organized a workshop on College ERP Software and launch of Career Portal at North Gauhati College inviting resource person Mr. Nabarun Misra of SS Technologies on 20th June, 2023. 2. Popular talk on "The Legal Provisions regarding the Prevention of Sexual Harassment in Educational Institutions" (10.06.2023) : IQAC, NGC organized in collaboration with Internal Complaints Committee a popular talk on "The Legal Provisions regarding the Prevention of Sexual Harassment in Educational

Institutions" on 10.06.2023. 3. Intellectual Property Right Cell in Collaboration with IQAC, North Gauhati College organized a seminar viz. "Issues and Challanges" on 22-09-2023. 4. IQAC, NGC organized a Training Programme on "Academic and Administrative Syatem" on 30-09-2023 at North Gauhati College by inviting resource person Mr. Nabarun Misra of SS Technologies

File Description	Documents
Paste link for additional information	https://www.northgauhaticollege.in/events.php
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC reviews all the processes such as teaching-learning, structures & methodologies, institutional operations by holding meetings periodically. For implementation of NEP 2020, a committee is constituted viz.NEP task force under supervision of IQAC of the college. The syllabus for FYUGP in the light of NEP 2020 and other modalities have been developed by its affiliating university ie Gauhati University. IQAC also plays vital role regarding promotion scheme of faculty members of the college. Two proposal for promotion from Stage III to Stage IV and one from Stage II to Stage III have been send to DHE, Assam for approval in the year 22-23. Feedbacks are collected and grievances are addressed by IQAC. It records and monitors the performance of the students and thereby improve the teaching-learning process. To set a new benchmark in teaching learning and evaluation, all the faculty members take extra classes in the name of tutorial for the students. It is found to be very effective for all the students as the class is specifically designed to clear the doubts of the students. Students are getting additional information and understanding the syllabus oriented topics as well. Mentoring system is also available to promote additional support for the students under supervision of IQAC of the college.

File Description	Documents
Paste link for additional information	https://www.northgauhaticollege.in/iqac.php
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.northgauhaticollege.in/iqac.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The various bodies within the college, such as the Sexual Harassment Cell, Anti-Ragging Committees, and Grievance Cell, persistently worked to prevent gender-based discrimination and abuse for both students and staff (both teaching and non-teaching) within the college premises. They consistently encouraged individuals to report any instances of such events.

The Girls' Common Room provided female students with access to facilities, and discussions were underway to potentially offer menstrual health and hygiene products, such as sanitary pads and medications for menstrual cramps, in case of emergencies.

The Day Care Centre continued its operations, supporting young parents, particularly mothers, in balancing parenting responsibilities with their professional duties.

The Mentor-Mentee Cell remained committed to counseling and sensitizing students, aiming to instill respect and compassion for

individuals of all genders.

Initiatives were introduced to bring a qualified medical practitioner to the Girls Hostel regularly, ensuring residents could undergo routine health check-ups and address health concerns.

The faculty members collectively decided to utilize the classroom as a platform to promote gender equity. They committed to employing more gender-neutral language, eliminating gender stereotypes, and discouraging gender segregation by challenging such ideologies during their interactions with students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Strategically positioned across the campus are different bins designed for the specific segregation of various types of waste, encompassing solid, liquid, and biomedical waste.

Within individual departments, designated bins are supplied to facilitate the separation of solid waste at its origin. These items

undergo systematic collection, monthly sorting, and subsequent sale to authorized vendors for recycling. In an effort to minimize paper-based waste, the institution has adopted a paperless approach, digitizing most office procedures through electronic platforms like WhatsApp and email.

Regular testing of wastewater is conducted, assessing specific characteristics such as Total Dissolved Solids (TDS), pH levels, color, and hardness through a Green Audit. Proper disposal methods are implemented for items like sanitary napkins and used bandages, which are placed in designated bins.

E-waste equipment that cannot be recycled is gathered, stored, and disposed of annually. Students utilize reusable electronic components, such as resistors and capacitors, in their projects.

Solid waste, including kitchen and food waste, as well as organic waste, is recycled through vermicomposting.

Chemical waste mixtures generated in the Chemistry laboratory are meticulously managed and directed to designated low-lying areas for safe containment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	[View File](#)
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-

B. Any 3 of the above

reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The North Gauhati College community is composed of individuals from diverse socio-economic, cultural, religious, and linguistic backgrounds, all of whom are treated with equal respect and esteem. The college actively promotes a culture of inclusivity among its members, taking several steps and initiatives in this regard:

On February 21st, the college marked World Mother Language Day with a gathering of students and teachers in the auditorium. Senior faculty members from the departments of Assamese and English addressed the importance of mother tongue and highlighted the adverse effects of linguistic hegemony on linguistic inclusivity.

The college upholds its secular values by commemorating festivals from various faiths. Colleagues and students demonstrate mindfulness and support for each other's religious practices, such as offering prayers and observing fasts. Teachers take opportunities to emphasize the significance of understanding and respecting different cultures.

During the introductory meeting of each academic session, new students are acquainted with the college's rules, regulations, and traditions. In the 2022-2023 session, emphasis was placed on the legal aspects of the Equality Act of 2010 and the various forms and consequences of communal discrimination and violence.

The Tribal Freshers Meet provides students from different tribes with a platform to showcase their indigenous cultures and heritage.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college strives to foster an inclusive culture among its community members. On February 21st, the college commemorated World Mother Language Day with a gathering of students and teachers in the auditorium. Senior faculty members from the departments of Assamese and English spoke about the significance of mother tongue and highlighted the adverse effects of linguistic hegemony on inclusivity.

Maintaining the institution's secularity, the college honors festivals of various faiths. During the introductory meeting of each session, new students are acquainted with the college's rules, regulations, and traditions. In the 2022-2023 session, the legal aspects of the Equality Act of 2010 and the types and consequences of communal discrimination and violence were discussed. The Tribal Freshers Meet provides a platform for students from different tribes to showcase their indigenous cultures and heritage. The College Magazine encourages students to publish write-ups in their respective mother languages.

All students are required to wear college uniforms, aiming to reduce socio-economic disparities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts   **B. Any 3 of the above**

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college actively observes various National and International commemorative days, events, and festivals, including:

1. **The college pays due reverence to the three National Festivals of India—Republic Day, Independence Day, and Gandhi Jayanti.**

2. **The Department of Political Science organizes an academic lecture on Constitution Day (26th November) to commemorate this significant occasion.**

3. **International Women's Day on 8th March is marked with events organized by the Women's Cell of the college.**

4. **World Environment Day sees active participation with cleanliness and plantation drives within the college.**

5. **Teachers Day (5th September) and National Library Day (12th August) are observed on the college premises.**

6. **The college has a tradition of hosting small celebrations before religious festivals such as Eid, Bathow Puja, Ali-ai-Ligang, and Tithi of Shankardev, fostering communal harmony**

and familial bonds among the college fraternity.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

http://www.northgauhaticollege.in/bestpractices.php

BEST PRACTICE-1

Title of the Practice:

"MITIGATING CARBON FOOTPRINT: IMPLEMENTING MIYAWAKI FOREST PLANTATION FOR CO2 REDUCTION IN COLLEGE CAMPUS ECOSYSTEMS"

BEST PRACTICE-2

Title of the practice:

"EMPOWERING COMMUNITIES THROUGH ADOPTED VILLAGE INITIATIVES"

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within

200 words

The college is dedicated to serving academically and economically disadvantaged students in the local community, extending a warm welcome to individuals from neighboring villages encompassing various ethnic communities and religions. This creates a natural environment for students from diverse multi-ethnic settlements to mingle, fostering healthy sharing and exchange on the college campus.

Admission seekers are typically academically below average, presenting a challenge that the faculty addresses by providing the necessary care and guidance to socially disadvantaged students. The mentoring of academically challenged students is viewed as an opportunity to contribute to shaping the nation's human resources. The college's location in a multicultural, multi-ethnic locality provides students the chance to conduct projects and dissertations, obtaining information and statistics from ethnically diverse neighboring villages.

The institution benefits from potential donations from Corporate Social Responsibility (CSR) funds of industries and companies in the nearby industrial belt. Moreover, the proximity to premier national institutions like IITG, NLU, and research institutes like ABILAC enables the college to receive mentorship and academic support, thereby enhancing the educational experience for the student community.

Prioritizing the needs of academically needy students, the college emphasizes building a positive academic environment by leveraging available resources, including the ethnically diverse population and academic support from premier institutions. Embracing the vision of bridging the academic and economic divide in society, the college fraternity engages meaningfully, committing their efforts with missionary zeal for the upliftment and growth of the student community.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

North Gauhati College follows the curriculum provided by the Gauhati University. The routine committee prepares a routine both regular and tutorial classes. For ensuring effective delivery and transaction of the curriculum, lecture method, question answer method etc. are used to discuss the theoretical portion of each subject. Laboratories are used to conductthe practical portion of the syllabus. Co-curricular activities are also given equal importance for the wholesome development of students. Students are also encouraged to participate in NCC and NSS programmes which help them to develop their leadership qualities. Vocational educational programs like certificate courses for basic computer, technician courses etc. are also offered bythe college. The faculties of the college are encouraged to participate in Faculty Development programmesfor enhancing the teaching-learning process, keeping abreast of the latest academic trends and doing justice to the curriculum. Contractual and guest lecturers are appointed for the timely completion of the syllabus. Identifying the slow and advanced learners, departments take measurable steps to meet their needs. Mentoring system is also available in the college. Continuous assessment of students through class tests, mid-termtests and surprise tests are done by the departments. Extension activities are regularly organised for upliftment of the students.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

North Gauhati College follows the academic calendar of Gauhati University, which is the college's affiliating university. Final examinations for all the semesters are conducted in accordance with the routine issued by the affiliating university. The

sessional examinations of all the Honours Courses are conducted by the respective departments, and all the Regular/Honours generic Courses, compulsory and elective subjects like General English are conducted by the Examination Cell of the college. The sessional examinations are designed and implemented by the heads of the various departments, in consultation with the other faculties of the college. In order to induce sustained development of the students, the college follows methods for continuous evaluation. The departments are at liberty to devise and maintain their own strategies for the continuous evaluation of their students. In order to be eligible for appearing in the Sessional Examinations of a given subject/paper, it is mandatory for students to attend a minimum of 75 percent of the total classes held in that particular subject/paper during the semester. Class tests, home assignments, group discussions, presentations, and viva-voce are also held from time to time in order to keep students within the radar of CIE.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://www.northgauhaticollege.in/upload/acalendar/NGC%20academic%20calendar%202022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

36

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

13

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

304

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

304

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability are included into the Curriculum.

Professional Ethics: Some papers in the subjects of English and Education focus on issues related to professional ethics. Issues of plagiarism are also addressed in some papers.

Gender: Issues pertaining to gender disparity are well represented in select courses of Education and Political Science. Some literary texts of the English syllabus encourage students to raise their voice against stereotypical mindset of the society.

Human Values: The curriculum reflects issues related to human values like justice and equality, liberty, discrimination, culture, tolerance towards racial diversity, etc., especially in some core and elective papers of Assamese, Educationand English. The issues related to human rights, duties and obligations of citizens, etc. are ingrained in some papers of Political Science.

Environment and Sustainability: A compulsory course on "Environmental studies" is offered in second semester to all undergraduatestudents to develop awareness about environmental issues and concerns. Some papers offered by department of Botany like "Plant Ecology and phytogeography", "Plant Ecology, Environment and Resource Management", etc. focus on symbiotic relationship between human being and nature.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File]

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	[View File]
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File]
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File]

1.3.3 - Number of students undertaking project work/field work/ internships

279

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File]

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.northgauhaticollege.in/upload/feedback_report/1708354952.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

750

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

132

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The different Departments of the college adopt comprehensive approaches towards assessing the learning levels of students. This is to evaluate and ensure studentsperformance and effectiveness in their present curriculum. The assessment process, apart from evaluating the test and examination scores, also takes into account students' participation and responsiveness in class. Additionally, assignments are given to gauge the depth of their understanding of the subjects taught. Based on the assessment of their performance in these various attributes, students are categorized into advanced and slow learners. Proactive measures are taken by the department to support the slow learners. Tutorial and remedial classes are organized specifically to facilitate learning with additional support and at own pace. Advanced learners on the other hand are encouraged to explore topics beyond the regular syllabus. Peer-teaching method is used to foster mutual learning, sharing and communication among students. Furthermore, advanced learners are encouraged to engaged in internships and attend training programmes wherever possible to complement their academic learning.

File Description	Documents
Link for additional Information	http://www.northgauhaticollege.in/viewalbum.php?id=61
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
850	47

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teachers aim to establish a student-centric environment, fostering open interaction where students feel comfortable asking questions and engaging in constructive discussions. Interactive audio-visual methods and real-life examples are employed to enhance students' connection with various subjects. The emphasis is on experiential learning, encouraging hands-on experiences in laboratories and field visits. Students are motivated to give brief presentations on both curriculum topics and personal interests, fostering participatory learning. Tutorial classes prioritize problem-solving skills over theoretical knowledge, preparing students for the competitive professional world. Activities like field trips, visits to industries or research laboratories, museum excursions, and attending talks by experts in specific disciplines are integrated to broaden students' knowledge and expose them to potential future opportunities. Extracurricular activities such as group discussions, quizzes, debates, seminar presentations, and industry training are actively promoted to contribute to students' holistic development. In addition, some departments have initiated a small scholarship program to support outstanding students in advancing their studies.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.northgauhaticollege.in/upload/dept_activities/1699945062.jpg

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To provide an ideal and engaging learning environment for

students, teachers make use of visual tools such as powerpoint presentations in classes. ICT tools such as LCD projectors and internet based platforms such as Youtube are used effectively for classroom as well as laboratory demonstrations as and when required. For sharing lecture notes, reading materials, assignments, etc., teachers frequently use onlineplatform tools such as Google Classroom and Google Meet as well as messengers such as WhatsApp and Telegram for quick and efficient communication with students. On a regular basis, various webinars, career counseling sessions, motivational lectures, and other events are held online for the benefit of students who may attend even from their homes. The institute has its own online portal which was used very effectively for the teaching-learning process of all the departments during the pandemic . In addition, the online portal is also being used efficiently for admission of new students as well as for student support including registration and online form fill-up before examinations. The feedback facility is also available on the college website for students as well as parents which is an effective use of ICT tools.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.northgauhaticollege.in/ict.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

43

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

47

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

33

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

579

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As the college is affiliated to Gauhati University, the guidelines of the University are thoroughly followed during internal assessment of the students. The overall procedure of Internal Assessment constitutes sessional examinations, assignments, seminars, group discussions and other student participatory evaluation methods, alongwith the students' attendance percentage secured. Every semester, mid-term sessional examinations are conducted internally where the papers are set and tests are conducted by the concerned faculty members. The departments also involve the students in evaluation methods such as seminar presentation, peer teaching, group discussion, etc. monitored by the teachers. Additionally, the students' attendance data is also calculated at the end of each semester. The performance of students during all these evaluation methods is taken into consideration while assigning them internal assessment scores, which forms a part of their final grading. Therefore the Internal Assessment procedure is robust and streamlined and forms an integral part of student evaluation.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://www.northgauhaticollege.in/upload/committee/1703519377.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Internal Examinations of the college are conducted as per guidelines of Gauhati University, which is the affiliating University. The examinations are controlled by the Examination Cell comprising of teachers from various Departments of the college alongwith staff from the college office. The question papers are set by the concerned Departments and test copies are evaluated by the concerned teachers after which the scores are submitted to the Examination Cell alongwith scores from other internal evaluations and attendance secured. The students are allowed to view their checked answer sheets and get to know their scores alongwith their areas of strengths and weaknesses. The Examination Cell holds the responsibility for online or offline submission of the marks to the University for their inclusion in the final grading of the students. In case of absence of the

students during internal examination due to unavoidable reasons, they are allowed to appear the test on a later date as set by the concerned Department Head. Moreover, any discrepancies regarding semester end grade sheets resulting from error in communication or carry forward of the internal examination scores is promptly solved by the college office with cooperation from the Gauhati University Examination Branch.

File Description	Documents
Any additional information	View File
Link for additional information	https://northgauhaticollegeonline.co.in/GRC/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At the beginning of each semester, the teachers discuss the overall syllabus with the students, including the stated program and course outcomes. This information is clearly outlined in the syllabus prepared by Gauhati University, which is also displayed on the college website for easy and conveninent access by the students. Prior to starting each class, the teachers provide a concise summary of the topic, introducing the basic concepts to familiarize the students. Furthermore, the course outcomes are discussed in a comprehensive manner, emphasizing their importance and practical applications in various aspects of daily life. This approach not only informs the students but also sparks their interest in the subject and motivates them to independently comprehend the curriculum better.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.northgauhaticollege.in/prgrm_outcome.php
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institute evaluates the attainment of program and course

outcomes at the department level by assessing students' performance in various internal assessments. These assessments include quizzes, class tests, presentations, and interactions during seminars/webinars. Additionally, the institute considers indicators such as increased enthusiasm towards learning the next topic of the subject. These evaluations aim to determine whether students are achieving the desired outcomes set by the program and courses they are enrolled in. Furthermore, student performance serves as a measure to address issues during tutorial and remedial classes. By identifying areas where students may need additional support, the institute can take appropriate measures to help them achieve the outlined program and course outcomes. Upon graduation, their career progression is monitored, taking into account the specific courses they have completed. The institute pays attention to whether these courses have influenced students' decisions to pursue higher studies, seek employment, or opt for other opportunities. By maintaining databases at each department, the institute keeps records of individual students' performances and tracks their career progression. These records serve as a means to evaluate the attainment of program outcomes and course outcomes over time.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://docs.google.com/forms/d/e/1FAIpQLSceQwJcPAi3ONGSsYrBZZXeABFEmbboZ0Nq7dwS99Hc6Ya7oA/viewform?vc=0&c=0&w=1&flr=0

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

178

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	<u>https://www.northgauhaticollege.in/upload/iqac_file/1707385266.pdf</u>

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>https://www.northgauhaticollege.in/upload/sss/1708015168.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

40

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

14

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college fraternity carried out extension activities in the neighbourhood of the institution , where communities of diverse ethnicity residing in the locality were involved . The faculties and Alumni of the college took part during flood period by giving flood relief in the neighbouring villages in greater North Guwahati area. Besides such activities the following extension works have been carried out in the session i) One Day Career Guidance Workshop at AKHS Institution, North Guwahati (27.08.2022). 2) Career Counselling Session at North Gauhati Girls HE School (29.10.2022). 3) NSS Day Celebration participation at Gauhati University (24.09.2022). 4) Mega Cleanliness Drive (1st to 31st October, 2022). 5) Awareness Programme on 'Legal Awareness and Legal Aid Programme' (04.12.2022). 6) Participation of Launch event "Mission LiFE (Lifestyle for Environment) in Assam, A Week for Life" (21.03.2023). 7) Walking Registration for "Competitive Examination Coaching" by MIMS Institute in collaboration with Career Counselling Cell, NGC (23.05.2023). 8) Observance of World Environment Day 2023 (07.06.2023). 9) Blood Donation Camp organized by Red Ribbon Club, North Gauhati College (15.06.2023). 10.Job Fair organized at North Gauhati College (23.09.2023). 11) Cleanliness Drive at Shree Shree Auniati Satra, North Guwahati (29.09.2023). 12. Departmental outreach programme by Political Science Department (11.11.23).

File Description	Documents
Paste link for additional information	https://northgauhaticollege.in/upload/miscellaneous/1708157482.PDF
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

34

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1387

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	*View File*
Any additional information	*View File*
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	*View File*

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

North Gauhati College has well equipped facilities for teaching and learning process. Students and faculties are always encouraged to make use of technologyadvancement for effective teaching and learning. It has beenobserved that implementation of smart class room have significantly eased out this process. A few class rooms are equipped with LCD projectors connected with Laptopswith LANs and our facultiesare actively using these facilities in their classes. The college has an auditorium with three hundred seat capacity, oneseminar hall with 100 seat capacity and a conference hall with seating capacity for more then 50 persons each, which help us in running parallel session in various college activities. Being one of the oldest and prestigious college on the north bank of mighty river Brahmaputra, we have established modern laboratories to meet out the demands for imparting quality education. The college has both Science and Arts streams. Besides thisB.Voc stream for vocational skill oriented course namely Tourism and Hospitality management arealso running in this institution. After completion of these courses students are absorbed in various Govt., Semi-Government and Private sectors.

File Description	Documents
Upload any additional information	*View File*
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor,

outdoor), gymnasium, yoga centre etc.

Cultural Activities : Cultural activities are regularly held at North Gauhati College. The college has an auditorium for organising different cultural activities like Singing, Dancing, One act play, Mime etc. The auditorium has seat capacity of around 300 persons. It is also use for other purposes like seminar, workshops, academic meetings etc.

Games and Sports: There is a UGC funded Indoor stadium in the college where various sports activity and competition takes place. The college has a volleyball court, Kabadi court a common football and cricket playground. The college has system of deputing two sports in-charges, one of them is assigned responsibility for monitoring minor games equipments and activities and other teacher monitors themajor games. For the maintenance of the sports structure one temporary persons is appointed

Yoga Centre : North Gauhati college always follows the maxim, "Health is wealth" and "sound mind and sound body" for maintaining proper health and fitness of the students . North Gauhati centre has a yoga centre. Yoga and meditation awareness programme isorganised in the occasion of yoga day ie 21 th June. In continuation of previous years, Yoga Cell has organised an offline programme by Yoga expert forbenefitingof college fraternity.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

04

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

59.73

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of North Gauhati College is automated through SOUL 2.0 Library Management Software provided by the INFLIBNET Centre, Ahmedabad. The library now partially automated. Out of 24400 books 10000 books are bar-coded for quick circulation. OPAC facility is available for searching the books.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.northgauhaticollege.in/library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.17

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

39

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution has two fibre broadband connection from BSNL running at office of the Principal and at the college library with 100 MBPS data speed with a scheme of monthly unlimited data and onefiber broadband connection from AMTRON running at Examination Centre. All the broadband connections are enabled with wi-fi facility. Few departmentsaccessinternet usingthe password through wifi. Regular maintenance of broadband connectivity is done by local vendor.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

66

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

59.73

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) For maintaining and utilizing physical, academic and support facilities i) Cleanliness of the College Campus : Two cleaners/sweepers are engaged throughout the year to maintain the minimum standards of cleanliness in the campus ii) For Security Purpose: Two security persons are appointed throughout the year to monitor the entry and exit of persons and tokeepa tab on the campus. CC Cameras have been fixed at focal points to provide maximum coverage. iii) For campus beautification services of daily wage earners are engaged. iv) The HoD are entrusted with the responsibility of looking after all aspects of the laboratories and any kind of shortcomings/repair/augmentation is to be reported to the college authority. The college engages the services of a local firm for all kinds of assistance. Further, the Laboratory Assistants/Bearers discharge their requisite supervision of the labs. v) For the maintenance of library, the Librarian is entrusted with the responsibility of looking into all aspects of the central library important matters are placed before the Administration of the College. vi) For the maintenance of ICT facilities, especially the computers and other ICT facilities engineers are called from different local firms for maintenance as and when required. vii) Classrooms are maintained properly. viii) A well mantaine Play Ground is also available for the use of the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

462

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	https://northgauhaticollege.in/upload/miscellaneous/1704468934.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

215

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

215

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

45

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations

(eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`12`

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`01`

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The name of the student's union of North Gauhati College is known as North Gauhati College Students' Union. All the Students of the College are its members. The members of the executive body holding different port folios are elected through the voting system following the LyngdohCommittee guidelines and constitution of the Students' Union. North Gauhati College Students Union functions according to the provisions laid down in its constitution. The Union works together for the efficient and smooth functioning of the Institution. Activities of the

Students' Union are namely the College Week, Freshmen Social, Festivals like Saraswati Puja, Viswa Karma Puja, Ganesh Puja etc. Apart from this in many national events College students participatesactively. They also participated in various programme like Cleanliness programme in and around the College campus and its neighbouring village. They also perform in active role in building public opinion and awareness, Monitoring discipline and punctuality among the students, Anti-ragging drive, Anti-tobacco drive, Publication of College Magazine etc. The students Union is structured in a very democratic way. The Secretary and the Presidents of the students union are also the members of the Executive body of the IQAC cell of the college.

File Description	Documents
Paste link for additional information	https://www.northgauhaticollege.in/gallery.php
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the North Gauhati College College was

registered on 13th July 2023 as per certificate of registration of societies act xxi of 1860 (clause 21) with Registration No. RS/KAM(R)/264/K/29 of 2023-24.The students who have completed UG from the college are eligible to register as a member of the alumni association.The alumni association is a platform for alumni to maintain and develop their links with the Alma mater. Alumni meets are organized periodically to strengthen the alumni network and collaborate with the college authorities to help improve the functioning and services of the institute based on their valuable feedback. The Alumni are involved in activities like regular informal interaction with the Principal and staff members regarding the overall development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Mission : North Gauhati College has embarked on a mission of making Higher Education accessible and affordable for the people of North Guwahati and its neighbouring areas. By providing quality education, skill-based education and vocational training to the youth, the college aims at fostering economic growth in the region. Besides enhancing its students' chances at employability, the college works with a mission of inducing inclusive social growth which entails aspects like making proper health care, women's empowerment, environmental sustainability and good governance achievable in North Guwahati and its adjacent areas. Not only does the college steer its students towards obtaining academic and professional degrees, but also stresses on all round development of students — physical, intellectual, moral

and spiritual development.

Vision The education system has undergone massive revamping in the recent times, concentrating more on learner-centric education. To keep pace with the changing times, North Gauhati College envisages making education inclusive and dynamic in such a way that itcaters to the diverse needs of the learners. It is the vision of the college to facilitate all round development of the students. In order to do so, the college places adequate focus not only on academic pursuits, but also on co-curricular activities and skill development.

File Description	Documents
Paste link for additional information	http://www.northgauhaticollege.in/vision&mission.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

North Gauhati college is an ideal institution in which the Governing Body plays a vital role towards the development of the college. In the decision making process the Governing Body seeks opinion ofall the stakeholders of the college. When it comes to implementation of the policies of the Governing Body, the Principal ensures execution there of through delegation to various committees and subcommittees involving faculty members, non teaching staff and student representatives depending upon the functional areas. There are a host of committees to look into various dimensions of the college. In short, all the staff members are involved in various administrative roles. Committees of the college have been given free hand to formulate their plans and decide execution strategies. Academic Committee, Budget and Finance Committee, Examination Committee, Prospectus Committee, Library Committee, Quotation Evaluation Committee, Construction Committee, Purchase Committee, Hostel Committee, etc are being involved in disseminating various activities in the College.

File Description	Documents
Paste link for additional information	http://www.northgauhaticollege.in/vision&mission.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/ perspective plan is effectively deployed

North Gauhati College endeavours to deploy a Strategic/ perspective plan to continuously develop its physical and academic sides. Some such aspects of the college are as follows:

1. In the field of infrastructure college has successfully completed and inaugurated a science building with new chemistry laboratory by utilizing the fund of its own source and a Arts building funded by RUSA.

2. Involving students in creative works such as wall magazine, annual college magazine, clean India programme, awareness programme on blood donation, HIV & TB and celebration of National Girl child day as a part of Azadi ka Amrit Mahotsav etc.

3. Contributing towards maintenance of religious harmony and tolerance through programs, such as Saraswati Puja, Ganesh Puja, tribal cultural meet etc.

4. Approaching various Government funding agency like RUSA, UGC, DBT etc and public sector industry for financial assistance for augmentation of infrastructure.

5. Approaching relevant organisations, institutions for signing MoUs on academic matter like faculty exchange, students exchange etc.

6. A cleanliness programme, Health awareness programme and distribution of Mask & Sanitizer programme was held by the initiative of adopted village committee in the adoptedvillage Baka of North Gauhati college.

7. The women cell of the college has organised a covid awareness programme in the adopted village Rahdhala.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]
Paste link for additional information	http://www.northgauhaticollege.in/upload/miscellaneous/1703407300.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative etc. in which Governing body plays vital role in controlling the college in matters of overall academic and administrative issues. The role of governing body in design and implementation of the quality policy and plans of the college is found at the top of management. Hence the top management, the Principal and the faculty work harmoniously to implement its quality. All plans and quality policies are designed by various committees of the college. The Principal is the secretary of the college with financial responsibility. The academic coordinator is appointed who is empowered by the authority to take up the academic leadership which he exercises by monitoring academic matters such as class routine, academic calendar, class activity etc. The HoDs are entrusted to allocate academic duties like taking classes, conducting examinations etc to other faculty members of the department. The appointment of staff is strictly follows UGC and DHE, Assam guidelines. The HoDs and the faculty members hold regular discussions on various issues relating to studentsdevelopment.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	http://www.northgauhaticollege.in/upload/miscellaneous/1658220520.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For Teaching Staff :Group Insurance, Employees Welfare Fund, Short term loan facility is available for institute staff. Yoga Camp are organised for the teaching staff. Faculty appointed prior to 2004 are eligible tobenefit of pension in theirretirement. Faculty appointed after 2004 are covered under new pension scheme. GPF, Gratuity and leave encashment are availed by retiring faculty as per university norms. Leave to teaching staff is given as per UGC guide line and Government of Assam. North Gauhati College co-operative society is another welfare measure for the teaching staff.

For Non-teaching Staff :For non teaching staff Group Insurance, Employees Welfare Fund, Short term loan facility is available for institute staff. Non teaching staff appointed prior to 2004 are eligible to pension benefit on retirement. Similarly

appointmented after 2004 are covered under new pension scheme. GPF, Gratuity and leave encashment are availed by retiring non teaching staff as per Assam Government norms. Leave to non-teaching staff is given as per Government of Assam rule. North Gauhati College co-operative society is another welfare measure for the non - teaching staff.

File Description	Documents
Paste link for additional information	http://www.northgauhaticollege.in/upload/miscellaneous/1658160529.pdf
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system for teachers has been done through IQAC cell of the college. The respective HoD personally records the performance of the departmental faculty members and it is used by HoDs and the Principal when a teacher applies for

promotion from one stage to another stage under CAS. In this respect the coordinator of IQAC verifies and validates the score of Academic Performance Indicator (API). After this it is placed in the departmental promotion committee (DPC) in which committee member is forwarded by Honorable Vice Canceller of Gauhati University. The report of DPC is placed before the governing body for approval, then the file sentto Director of higher education department, Govt. of Assam for issue of promotion order.

For non-teaching staff initially the Principal takes appraisal measure of the staff who seek for the promotion. Then this appraisal measure is placed before the governing body for approval and then the file is sent to Director of higher education department, Govt. of Assam for issue of promotion order.

File Description	Documents
Paste link for additional information	https://www.northgauhaticollege.in/upload/miscellaneous/1658549092.pdf
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The mechanism of internal and external financial audits is such that External audit is done by Government agency and Internal Audit is done by qualified chartered accountant. Internal audits for all the funds received from various schemes like RUSA, UGC are done immediately after each level of completion of work. The college has already sent application seeking external audits from the Director of Audit, Government of Assam. The internal Audit by a chartered accountant viz Ambika Agarwalla & Co. has done upto 2023.

Mechanism for Meeting Audit Objections: The Audit objections, in case of both External and Internal Audits will thoroughly be discussed in the Governing Body meeting of the college. Necessary arrangements will made as per the recommendation of the auditing agency.

File Description	Documents
Paste link for additional information	https://northgauhaticollege.in/upload/miscellaneous/1703820218.pdf
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

North Gauhati College has adopted the following strategies for mobilization of funds and the optimal utilization of resources. 1. The college makes optimal utilization of its resources such as class rooms, laboratories, auditorium, hostel, play ground, pond etc. by accommodating optimal number of users i.e. its stakeholders particularly students and teachers and some times lets out these facilities on rent to even neighbouring communities. A testimony to this fact that some times the college has allowed some Govt. department to conduct recruitment relatedexaminations in the college primises.2. Approaching various Government funding agencies like RUSA, UGC etc. and public sector agencies like Emami, IOCL, Bajaj etc. for mobilization of fund for its infrastructure development.3. The college charges various fees through which a considerable fund is generated in each and every year and they are-admission, tuition, examination, certificate fees and other fees from students. 4. The college receives donation from well-wisher, alumni etc. towards its infrastructure development. 5. Faculties are asked to

submit major and minor research project for funding of government and non-government organizations.

File Description	Documents
Paste link for additional information	https://www.northgauhaticollege.in/gallery.php
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell of North Gauhati College is working on different quality based issues like formulation of academic calendar and maintenance of academic activities as per its affiliating university calendar. In the year 22-23, IQAC took various steps for all round development of the college. Following are the major role played by IQAC for all stake holders of the college. 1. Workshop on College ERP Software and launch of Career Portal (20.06.2023) : IQAC, NGC organized a workshop on College ERP Software and launch of Career Portal at North Gauhati College inviting resource person Mr. Nabarun Misra of SS Technologies on 20th June, 2023. 2. Popular talk on "The Legal Provisions regarding the Prevention of Sexual Harassment in Educational Institutions" (10.06.2023) : IQAC, NGC organized in collaboration with Internal Complaints Committee a popular talk on "The Legal Provisions regarding the Prevention of Sexual Harassment in Educational Institutions" on 10.06.2023. 3. Intellectual Property Right Cell in Collaboration with IQAC, North Gauhati College organized a seminar viz. "Issues and Challanges" on 22-09-2023. 4. IQAC, NGC organized a Training Programme on "Academic and Administrative Syatem" on 30-09-2023 at North Gauhati College by inviting resource person Mr. Nabarun Misra of SS Technologies

File Description	Documents
Paste link for additional information	https://www.northgauhaticollege.in/events.php
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC reviews all the processes such as teaching-learning, structures & methodologies, institutional operations by holding meetings periodically. For implementation of NEP 2020, a committee is constituted viz.NEP task force under supervision of IQAC of the college. The syllabus for FYUGP in the light of NEP 2020 and other modalities have been developed by its affiliating university ie Gauhati University. IQAC also plays vital role regarding promotion scheme of faculty members of the college. Two proposal for promotion from Stage III to Stage IV and one from Stage II to Stage III have been send to DHE, Assam for approval in the year 22-23. Feedbacks are collected and grievances are addressed by IQAC. It records and monitors the performance of the students and thereby improve the teaching-learning process. To set a new benchmark in teaching learning and evaluation, all the faculty members take extra classes in the name of tutorial for the students. It is found to be very effective for all the students as the class is specifically designed to clear the doubts of the students. Students are getting additional information and understanding the syllabus oriented topics as well. Mentoring system is also available to promote additional support for the students under supervision of IQAC of the college.

File Description	Documents
Paste link for additional information	https://www.northgauhaticollege.in/iqac.php
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.northgauhaticollege.in/iqac.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The various bodies within the college, such as the Sexual Harassment Cell, Anti-Ragging Committees, and Grievance Cell, persistently worked to prevent gender-based discrimination and abuse for both students and staff (both teaching and non-teaching) within the college premises. They consistently encouraged individuals to report any instances of such events.

The Girls' Common Room provided female students with access to facilities, and discussions were underway to potentially offer menstrual health and hygiene products, such as sanitary pads and medications for menstrual cramps, in case of emergencies.

The Day Care Centre continued its operations, supporting young parents, particularly mothers, in balancing parenting responsibilities with their professional duties.

The Mentor-Mentee Cell remained committed to counseling and sensitizing students, aiming to instill respect and compassion for individuals of all genders.

Initiatives were introduced to bring a qualified medical practitioner to the Girls Hostel regularly, ensuring residents could undergo routine health check-ups and address health concerns.

The faculty members collectively decided to utilize the classroom as a platform to promote gender equity. They committed to

employing more gender-neutral language, eliminating gender stereotypes, and discouraging gender segregation by challenging such ideologies during their interactions with students.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	[View File]()
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Strategically positioned across the campus are different bins designed for the specific segregation of various types of waste, encompassing solid, liquid, and biomedical waste.

Within individual departments, designated bins are supplied to facilitate the separation of solid waste at its origin. These items undergo systematic collection, monthly sorting, and subsequent sale to authorized vendors for recycling. In an effort to minimize paper-based waste, the institution has adopted a paperless approach, digitizing most office procedures through electronic platforms like WhatsApp and email.

Regular testing of wastewater is conducted, assessing specific characteristics such as Total Dissolved Solids (TDS), pH levels,

color, and hardness through a Green Audit. Proper disposal methods are implemented for items like sanitary napkins and used bandages, which are placed in designated bins.

E-waste equipment that cannot be recycled is gathered, stored, and disposed of annually. Students utilize reusable electronic components, such as resistors and capacitors, in their projects.

Solid waste, including kitchen and food waste, as well as organic waste, is recycled through vermicomposting.

Chemical waste mixtures generated in the Chemistry laboratory are meticulously managed and directed to designated low-lying areas for safe containment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: | A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles

3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The North Gauhati College community is composed of individuals from diverse socio-economic, cultural, religious, and linguistic backgrounds, all of whom are treated with equal respect and esteem. The college actively promotes a culture of inclusivity among its members, taking several steps and initiatives in this regard:

On February 21st, the college marked World Mother Language Day with a gathering of students and teachers in the auditorium. Senior faculty members from the departments of Assamese and English addressed the importance of mother tongue and highlighted the adverse effects of linguistic hegemony on linguistic inclusivity.

The college upholds its secular values by commemorating festivals from various faiths. Colleagues and students demonstrate mindfulness and support for each other's religious practices, such as offering prayers and observing fasts. Teachers take opportunities to emphasize the significance of understanding and respecting different cultures.

During the introductory meeting of each academic session, new students are acquainted with the college's rules, regulations, and traditions. In the 2022-2023 session, emphasis was placed on the legal aspects of the Equality Act of 2010 and the various forms and consequences of communal discrimination and violence.

The Tribal Freshers Meet provides students from different tribes with a platform to showcase their indigenous cultures and

heritage.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college strives to foster an inclusive culture among its community members. On February 21st, the college commemorated World Mother Language Day with a gathering of students and teachers in the auditorium. Senior faculty members from the departments of Assamese and English spoke about the significance of mother tongue and highlighted the adverse effects of linguistic hegemony on inclusivity.

Maintaining the institution's secularity, the college honors festivals of various faiths. During the introductory meeting of each session, new students are acquainted with the college's rules, regulations, and traditions. In the 2022-2023 session, the legal aspects of the Equality Act of 2010 and the types and consequences of communal discrimination and violence were discussed. The Tribal Freshers Meet provides a platform for students from different tribes to showcase their indigenous cultures and heritage. The College Magazine encourages students to publish write-ups in their respective mother languages.

All students are required to wear college uniforms, aiming to reduce socio-economic disparities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts	**B. Any 3 of the above**

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college actively observes various National and International commemorative days, events, and festivals, including:

1. **The college pays due reverence to the three National Festivals of India—Republic Day, Independence Day, and Gandhi Jayanti.**

2. **The Department of Political Science organizes an academic lecture on Constitution Day (26th November) to commemorate this significant occasion.**

3. **International Women's Day on 8th March is marked with events organized by the Women's Cell of the college.**

4. **World Environment Day sees active participation with cleanliness and plantation drives within the college.**

5. **Teachers Day (5th September) and National Library Day (12th August) are observed on the college premises.**

6. **The college has a tradition of hosting small celebrations**

before religious festivals such as Eid, Bathow Puja, Ali-ai-Ligang, and Tithi of Shankardev, fostering communal harmony and familial bonds among the college fraternity.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

http://www.northgauhaticollege.in/bestpractices.php

BEST PRACTICE-1

Title of the Practice:

"MITIGATING CARBON FOOTPRINT: IMPLEMENTING MIYAWAKI FOREST PLANTATION FOR CO2 REDUCTION IN COLLEGE CAMPUS ECOSYSTEMS"

BEST PRACTICE-2

Title of the practice:

"EMPOWERING COMMUNITIES THROUGH ADOPTED VILLAGE INITIATIVES"

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is dedicated to serving academically and economically disadvantaged students in the local community, extending a warm welcome to individuals from neighboring villages encompassing various ethnic communities and religions. This creates a natural environment for students from diverse multi-ethnic settlements to mingle, fostering healthy sharing and exchange on the college campus.

Admission seekers are typically academically below average, presenting a challenge that the faculty addresses by providing the necessary care and guidance to socially disadvantaged students. The mentoring of academically challenged students is viewed as an opportunity to contribute to shaping the nation's human resources. The college's location in a multicultural, multi-ethnic locality provides students the chance to conduct projects and dissertations, obtaining information and statistics from ethnically diverse neighboring villages.

The institution benefits from potential donations from Corporate Social Responsibility (CSR) funds of industries and companies in the nearby industrial belt. Moreover, the proximity to premier national institutions like IITG, NLU, and research institutes like ABILAC enables the college to receive mentorship and academic support, thereby enhancing the educational experience for the student community.

Prioritizing the needs of academically needy students, the college emphasizes building a positive academic environment by leveraging available resources, including the ethnically diverse population and academic support from premier institutions. Embracing the vision of bridging the academic and economic divide in society, the college fraternity engages meaningfully, committing their efforts with missionary zeal for the upliftment and growth of the student community.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The plan of action for the next academic year

1) To organise seminar on New Education Policy 2020

2) To organise Interactive session on GATE/JAM in collaboration with IIT, Guwahati.

3) To organise Departmental activities of the college

4) To organise training programme on "Academic and Administrative System"

5) To continue the Seminaron start up avenue in collebaoration with ICT academy.

6) To celebrate all the important Days of the Year

7) To organise all the students related activities during the year.

8) To organise the Job Mela for all stake holders.

9) To organise programme on Mentoring system and other relevant activities.